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Sent: Wednesday, 21 April 2021 15:45
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Inc; Melissa Van Tellingan; Sinead Edwards; Prishani Singh; Melissa Van Tellingan; Malepe
Me
Subject: SETTLEMENT DIRECTIVE FOR 22 & 23 APRIL 2021 BEFORE HONOURABLE ACTING JUDGE
SWAN
Attachments: SETTLEMENT ROLL DIRECTIVES.pdf

Good day.

Please find attached directive for your kind attentions.



REGISTRAR TO HON. ACTING JUDGE SWAN

High Court of South Africa

Gauteng Division Pretoria

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"Decide today to be a master of change rather than a victim of change!"

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SETTLEMENT ROLL DIRECTIVES – SWAN AJ

Kindly take note that all matters on Acting Judge Swan settlement roll will be dealt with **on the papers** only, provided that the parties have complied with the following;

1. All documents are to be uploaded on Case lines;
2. A signed joint memorandum of settlement/ submissions document together with a letter of consent/confirmation e-mail must be uploaded on case lines.
3. A draft order in word format should be emailed before 11h00 tomorrow to nico@nsswaninc.co.za, and cc TSibanda@judiciary.org.za indicating the date of the settlement roll and the matter number as it appears on the roll.
4. Should the legal representatives have the contact details of the claims handler that dealt with the matter, you are requested to please provide it.
5. Please ensure that both Mr Sibanda and the Judge are invited on Case Lines on the e-mails provided above.
6. Legal representatives are to ensure that the prescribed rate of interest (*mora*) is correct in the draft order.
7. Counsel/Attorney's are to remain on standby and will be contacted should submissions be required on Microsoft Teams. Please ensure that a contact number for the legal representatives is made available.
8. Should any matter need to be removed from the roll, legal representatives are requested to inform Mr Sibanda as soon as possible.